

THE UNIVERSITY OF BRITISH COLUMBIA

FACULTY OF MEDICINE

FACULTY ASSOCIATE

“AFC”

JOB DESCRIPTION

POSTGRADUATE MEDICAL EDUCATION

The UBC Faculty of Medicine, through its Office of Postgraduate Medical Education (PGME), offers Family Medicine, together with 74 specialty and sub-specialty training programs recognized by the [Royal College of Physicians and Surgeons of Canada](#) and the [College of Family Physicians of Canada](#). The duration of training varies from two years for Family Medicine to four to seven years for other specialties and sub-specialties.

Enrolment in the postgraduate programs has more than doubled over the past 10 years and has now reached a steady state of approximately 1400 residents per year.

The postgraduate programs require the support of a dedicated faculty associate to assist them in leading the rollout of the new Area of Focused Competency fellowship stream to ensure compliance with the policies of UBC PGME, Royal College of Physicians and Surgeons of Canada and College of Physicians and Surgeons of BC.

Position responsibilities include:

1. Providing advice, support and guidance to program directors and faculty regarding AFC's.
2. Supporting programs throughout the AFC accreditation process.
3. Assist in establishing appropriate Quality Improvement Processes related to accreditation at the institutional level (PGME office).
4. Engaging with other Universities to share best practices.
5. Chairs a committee of AFC Directors
6. Member of the PGME Review Committee and the PGME Committee.

Reporting Relationship:

The Faculty Associate, AFC, reports to the Associate Dean, Postgraduate Medical Education.

Qualifications:

Certification with the Royal College of Physicians and Surgeons of Canada.

Experience in Medical Education and the training requirements of the Royal College of Physicians and Surgeons of Canada. Current or former postgraduate program director an asset.

Must have a Faculty of Medicine faculty appointment.

Mechanism of Appointment:

By appointment of the Associate Dean, Postgraduate Medical Education

.2 FTE Commitment

Term: 1 year, renewable