



THE UNIVERSITY OF BRITISH COLUMBIA
Faculty of Medicine

PGME DEAN'S OFFICE UPDATE | FEBRUARY 2020

A regular newsletter for our PGME PDs and PAs, with information specific to you.

PGME PA ORIENTATION REGISTRATION



Thanks to an overwhelming response to the PGME Orientation we have added another session.

Note that the February 24 session is full.

To register visit [PGME Orientation Registration](#)

- March 30
- April 29
- May 28

PGME STAFF UPDATES

Recent exciting changes to the PGME office include three new additions to the team.

Please join us in welcoming [Trish Campbell](#) (Executive Assistant to the PGME Deans and Admin Director), [Sarin Amram](#) (Leave and Accommodations Coordinator) and [Mariana Reinoso Gamboa](#) (Clinical Placement Support Analyst).



ACCREDITATION UPDATE

With Accreditation beginning in a few short weeks, we have updates to share with you, including important dates, resources and contacts.

You can find more information [here](#) or on the Accreditation Toolkit via MedNet.



PGME NEWSLETTER ARCHIVE



The PGME office heard feedback that it would be useful to have an archive of PGME newsletters available on the PGME website.

We have responded by adding an archive to the Faculty + Staff section of our PGME website at <https://postgrad.med.ubc.ca/faculty-staff/pgme-newsletter-archive/>.

PGME RECOGNITION AWARDS

In recognition of their outstanding achievement and excellence in UBC Postgraduate Medical Education, our PGME Recognition Awards were recently given to **Shelley Berkow, Carlea Remodo, Dr. Clinton Wong, Dr. Christy Sutherland and Dr. Henry Broekhuysen**. Our sincere congratulations on this achievement and recognition!



Pictured (left to right): Dr. Sonia Butterworth (Assistant Dean, PGME), Dr. Ravi Sidhu (Associate Dean, PGME), Carlea Remodo (Program Administrator, Family Medicine – Indigenous site), Dr. Clinton Wong (Clinical Professor, Anesthesiology), Shelley Berkow (Program Administrator, Pathology), Dr. Christy Sutherland (Clinical Assistant Professor, Family Practice), Melanie Pedersen (Admin Director, PGME). Not pictured: Dr. Henry Broekhuysen (Program Director, Orthopedic Surgery)

RESIDENT WELLNESS OFFICE (RWO) UPDATE

The RWO is very busy! To accommodate increased demand and ensure booking in a timely manner, we are trying out a new model of booking appointments. To book an initial appointment to see an RWO counsellor, please visit our online booking site to schedule an appointment. All returning clients can schedule follow-up appointments by contacting their counsellor or sending a message to resident.wellness@ubc.ca.

The next Support Group for residents on leave is scheduled to start March 17th! Please email resident.wellness@ubc.ca for information and registration.

An RWO counsellor is looking forward to visiting the following sites:

- Abbotsford: February 27
- Prince George: March 27
- Nanaimo: April 22

The RWO is currently transitioning through some staffing changes. Kion has stepped down from his position with the RWO, and the office is currently in the process of filling this position.

Due to a huge increase in volume, the RWO will no longer accept new clients that are partners of residents. Partners of residents who are currently seeing an RWO counsellor are welcome to continue to see their counsellor for the time being.



PGME FINANCE FISCAL YEAR END MEMO



Please note that fiscal year-end timelines for PGME are being extended this year in recognition of the added pressures placed on programs due to the March 2020 Accreditation visit. You can read more in the PGME Finance year-end memo [here](#).

REMINDER: CHANGE TO THE RESIDENT STAT HOLIDAY PAY SUBMISSION

A reminder that the shift has to start on the statutory holiday in order to be eligible for the premium statutory holiday pay. Residents must enter the start and end time and date when submitting Stat Holiday Payment in RMS. Please verify the mandatory information is entered and the eligibility before approval. PGME will not process payment requests without completed information. Refer to this Memo from HEABC for additional information.



UPDATE: NEW RESIDENT REIMBURSEMENT SITE

PGME is testing the new Resident Reimbursement Site for accepting resident reimbursement requests electronically, including electronic approval.

A demo of the new Resident Reimbursement Site was recorded on Feb 10 and is available to be viewed online or downloaded. Please do not share this demo with residents at this time. If there are any problems with the links or the recording, email medit.servicedesk@ubc.ca

The recording(s) are available online:

<https://mediasite.audiovisual.ubc.ca/Mediasite/Play/e39aae5491754d9599d92fa997706aa01d>

Send any comments, questions or feedback to Luyi Yang (luyi.yang@ubc.ca).

MILEAGE GRID FOR RESIDENT REIMBURSEMENT CLAIMS



We are happy to offer the use of the mileage grid for mileage reimbursement claims. Effective February 5, 2020, Google Map printouts will only be required in PGME reimbursement claims if the sites are not included in the grid. Please include the kilometers from the grid when completing the Expense Reimbursement Form. This is an interim solution to simplify and increase the efficiency of claim processing, while PGME plans for the new Resident Reimbursement Site.

The mileage grid is available on the PGME website: <https://postgrad.med.ubc.ca/current-trainees/policies-procedures/resident-reimbursements/>

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