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THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Medicine

Postgraduate Medical Education

PGME Dean's Office July 2019 Updates



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New 2019-2020 Academic Year

The 2019-2020 academic year began on July 1st and is well underway now. We know that preparing for the new academic year is a busy time for everyone so thank you for all your work and welcome to all new UBC residents!

2020 CaRMS Match Updates

[2020 Family Medicine/Emergency Medicine Match](#)

All programs must update their program descriptions for the new match year before **August 6, 2019**. However PGME will be very happy to review any program descriptions which are submitted sooner!

[2020 R-1 Main Residency Match](#)

All programs must update their program descriptions for the new match year before **September 4, 2019**. However PGME will be very happy to review any program descriptions which are submitted sooner!

Accreditation Updates

[Standard CanAMS Questionnaire Responses:](#)

As an aid to programs in preparing their documentation (CanAMS instrument) for accreditation, PGME has committed to providing template answers to common questions - [found here](#).

They are labelled by question number (Royal College), you are encouraged to modify these as appropriate to best align with your programs. If there are other questions that you may need support in answering, please let us know.

[Important Accreditation Dates:](#)

- *Program CanAMS Documents Submission Deadline – October 11, 2019*
- *Accreditation Survey Visit – March 2-6, 2020*

CBME in Entrada

Entrada Launch:

As of July 1st, the following CBD programs launched Entrada:

- 2017: Anesthesiology, Otolaryngology
- 2018: Emergency Medicine, Medical Oncology, Nephrology Adult, Nephrology Pediatrics, Surgical Foundations, Urology
- 2019: Anatomical Pathology, Cardiac Surgery, Critical Care Medicine – Adult, Critical Care Medicine – Pediatrics, Gastroenterology – Adult, Gastroenterology – Pediatrics, General Internal Medicine, Geriatric Medicine, General Pathology, Internal Medicine, Neurosurgery, Obstetrics and Gynecology, Radiation Oncology, Rheumatology – Adult, Rheumatology – Pediatrics

Entrada Quick Start Guides for PDs, Faculty, PAs and Residents are now available on the [PGME website](#).

Please feel free to contact the CBME Team with any Questions or Feedback about Entrada or CBME:

PGME Office:

Eleni Tsakumis - CBME/Accreditation Project Manager

eleni.tsakumis@ubc.ca

Elaine Molloy – CBME/Accreditation Education Coordinator

elaine.molloy@ubc.ca

MedIT

For Entrada technical support please contact: medit.entrada@ubc.ca

CBME Faculty Leads:

Dr. Howie Lim: hlim@bccancer.bc.ca

Dr. Parvathy Nair: parvathy.nair@vch.ca

Dr. Sian Spacey: spacey@mail.ubc.ca

Resident Wellness Office Updates

Wellness Champions Network:

The Resident Wellness Office is recruiting for our Wellness Champions Network!

Wellness Champions are ambassadors for wellness within their residency program / site through the encouragement of dialogue around wellness in

residency, sharing wellness communication from the Resident Wellness Office, remaining familiar with support services and wellness resources, serving as a wellness contact for peers, and providing feedback to the Resident Wellness Office related to the needs of their program / site. Most importantly, the Wellness Champion role does not counsel or advise others; rather, Wellness Champions can have comfortable conversations about wellness-related concerns with peers and will refer to appropriate resources as appropriate.

The Wellness Champions Network involves both residents and faculty to facilitate the sharing of ideas and critical discussion related to resident wellness at UBC. You can find out more information and sign up on the [Resident Wellness Office website](#).

Peer-Led Ice Cream Rounds:

The [RWO Peer-Led Ice Cream Rounds Toolkit](#) provides resources for a resident to facilitate Ice Cream Rounds sessions with their peers. The RWO strongly recommends connecting with their office via email (resident.wellness@ubc.ca) for support as you plan a peer-led Ice Cream Round session with your program.

Resident Talent Night: Call for Performers and Artists:

Resident Talent Night celebrates the resident community's many talents beyond medicine. The event started off as an informal gathering among internal medicine residents in 2007 and it has grown year-after-year to now boast a diverse set of performers from across many residency programs, including musicians, spoken word poets, singer-songwriters, dancers, martial artists, magicians, acrobats, comedians, and more. In addition to the wide range of performances, Resident Talent Night also features a physical and digital art exhibit, showcasing photography, painting and drawing submissions from residents across the province.

Residents must apply before **Friday, August 23rd**. More information is available on the [Resident Wellness Office website](#). Please encourage your residents to participate!

Reminders for Submitting Resident Reimbursement Claims

The PGME office receives many resident reimbursement claims every day. To help speed up the reimbursement process for residents, please remember the following tips:

1. **Original receipts:** residents must submit original receipts with all of their reimbursement claims. If a resident does not include original

receipts in their claim, please ask them to send you the originals before you forward the claim on to the PGME office.

2. **Missing Receipt Form:** [Missing Receipt Forms](#) must be signed by residents and programs and proof of payment must be attached. Missing receipts that are paid by cash are not eligible for reimbursement.
3. **Direct Deposit Enrollment for Reimbursement:** residents are highly encouraged to enroll in direct deposit for reimbursement. Residents should complete the [Direct Deposit Authorization Form](#) and submit to Vancouver Coastal Health directly (address listed on the form). Do not submit the form to the PGME office.
4. **Quick Tickets for Harbour Air Seaplanes:** The usage of quick tickets which are prepaid by the PGME office must be indicated in the Resident Reimbursement Form. The PGME office will include the total cost of these tickets in the transportation allowance and pay the remaining balance up to the maximum amount per policy.
5. **Mileage:** When residents are taking ferries, the mileage between 2 ferry terminals should be removed from the mileage calculation.

Questions about resident reimbursement claims can be directed to Luyi Yang at luyi.yang@ubc.ca or 604-875-4111 ext. 24709.

Resident Reimbursement Working Group

The PGME office has started a Resident Reimbursement Working Group to make recommendations for improvements in our processes to better support our residents and programs. The members of the working group are listed below. Feel free to reach out to any of these members to relay any thoughts, suggestions, concerns etc. that you think the group should consider.

- Emily Myers, PGME
- Rob Brackenbury, PGME
- Mindy Li, Finance
- Samantha Ton, Finance
- Luyi Yang, PGME
- Kitty Dich, Family Practice
- Olivera Kujundzic, Family Practice
- Linda Chang, Psychiatry
- Angela Dawe, Vancouver Island

2020-2021 Rotation Schedule

The [2020-2021 Rotation block schedule](#) has now been posted to the PGME website.



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